

Job Title :**Regional VP for Saudi Arabia** Employee Name: \_\_\_\_\_

Department: **Corporate** Employee Signature: \_\_\_\_\_

Reports to: **Ex VP** Approved by:  
Director of Human Resources: \_\_\_\_\_

Ex VP: \_\_\_\_\_

### **JOB SUMMARY**

Regional Vice President to cover Saudi Arabia. Serves the needs of the Hospital CEO's and those of the company together using appropriate corporate resources. Develops a strong supportive relationship with the Hospital CEO's and the company. Supervises/oversees the planning, coordinating, and directing services to managed or owned facilities. Provides in-depth management and/or consulting to facilities in: systems developing, cost containment programs, general problem solving, data gathering and analysis, and other areas as needed. Participates in the hiring of personnel within the region.

### **JOB DUTIES AND RESPONSIBILITIES**

- To oversee and develop the onsite Hospital Chief Executive Officer(s) of AHMC client providing day-to-day management of the Hospital
- To work with AHMC corporate staff, the Hospital Board of Directors, staff, employees and community to develop a relevant and compelling written vision and mission for the organization
- To organize the operational functions of the managed institutions through appropriate departmentalization, teamwork, and the delegation of duties
- Attends meetings individually with local employers to determine their needs, attitudes, and objectives and to integrate those with the functions of the Hospital and medical staff and the strategic goals and objectives in all matters pertaining to the Hospital operation
- Prepares reports for and attends meetings with governing body in conjunction with Corporate staff and EX VP of AHMC
- Actively participate in the marketing of AHMC in the regions AHMC Senior Management designates
- Implements strong controls and effective utilization of physical and operational resources of the Hospital.
- Employees a system of responsible accounting, including budget and internal controls.
- Represents AHMC in the community, government, associations, hospitals and professional associations
- Other related duties as assigned

### **EDUCATION AND EXPERIENCE**

- Master's degree in Healthcare Administration or Business Administration.
- Minimum of 15 years of progressive hospital management experience.
- Demonstrated strong skills and abilities in oral and written communication.